

**SAUSALITO MARIN CITY SCHOOL DISTRICT
REGULAR MEETING OF THE BOARD OF TRUSTEES
January 12, 2023**

ATTENDANCE

Board Members Present Bonnie Hough, Lisa Bennett, Alena Maunder,
Caroline Tiziani, Lauren Walters

Superintendent Itoco Garcia

1. OPEN SESSION

1.01 The meeting was called to order at 5:00 p.m.

2. CLOSED SESSION

2.01 The Board and Superintendent convened into closed session at 5:00 p.m.

3. REPORT OUT OF CLOSED SESSION

3.01 Trustee Hough announced there was nothing to report from the closed session.

4. OPENING ITEMS

4.01 Trustee Bennett led the Pledge of Allegiance.

4.02 Agenda reorganization - Item 8.07 on the consent agenda related to the RFP/RFQ for CCTR funds was moved to discussion.

4.03 Board Communications - Trustee Bennett acknowledged plans for the Martin Luther King Jr. Day Celebration planned by Phil Logan.

4.04 Dr. Garcia acknowledged the Garden Work Day planned for the MLK Day event and Trustee Hough thanked the staff and community leaders for all their work on the MLK event.

5. ORAL COMMUNICATIONS

5.01 There were no oral communications.

6. REPORTS

6.01 Principal Finnane reported on the following activities at the Nevada Street campus.

- Karaoke and Potluck Night Planning 1/27/23
- Schools Attendance Review Boards (SARB) Meetings Update
- Fountas and Pinnell (F&P) Assessments – Rounds 1&2
- Educational Software for Guiding Instruction (ESGI) and Measures of Academic Progress (MAP) Assessments – Round 2
- Literacy Workshop – Data Analysis

6.02 Principal Jackson – MLK Jr. Academy 411 Project presented by Rachel Russell demonstrating the work done by the journalism class.

<https://docs.google.com/presentation/d/1vGLEoV3Ev7OLeo9ukql-kIEWFvh5RwhrLjhKrOCw4A4/edit#slide=id.p>

6.03 Community School Director

Phil Logan, Community School Director made a presentation on his work.

https://docs.google.com/presentation/d/1GPhmU39jnBBOi57HSYx2jdLSy699wCTH4hAPnT1f8r8/edit#slide=id.g1c87ce86cc0_0_0

6.04 Superintendent's Report - Dr. Garcia provided an update.

[https://go.boarddocs.com/ca/smcsd/Board.nsf/files/CMX3PL7DABB1/\\$file/Superintendent%20Bi%20Weekly%20update%20January%209%2023.pdf](https://go.boarddocs.com/ca/smcsd/Board.nsf/files/CMX3PL7DABB1/$file/Superintendent%20Bi%20Weekly%20update%20January%209%2023.pdf)

7. PRESENTATIONS

7.01 FCMAT Presentation

Diane Branham and Marisa Ploog reviewed the findings of the Fiscal Crisis and Management Assistance Team (FCMAT) from their review conducted in September, 2022.

[https://go.boarddocs.com/ca/smcsd/Board.nsf/files/CMTSVN748AED/\\$file/FCMAT%20Report%202023.pdf](https://go.boarddocs.com/ca/smcsd/Board.nsf/files/CMTSVN748AED/$file/FCMAT%20Report%202023.pdf)

7.02 Business Office: Internal Controls Routines and Procedures

Gina Murphy-Garrett, the District's new CBO, made a presentation on the Internal Controls, Routines and Procedures she is instituting to address concerns raised in the FCMAT report.

[https://go.boarddocs.com/ca/smcsd/Board.nsf/files/CMX2MH02D733/\\$file/Fiscal%20Strategies%20for%20FCMAT%20Report.pptx.pdf](https://go.boarddocs.com/ca/smcsd/Board.nsf/files/CMX2MH02D733/$file/Fiscal%20Strategies%20for%20FCMAT%20Report.pptx.pdf)

7.03 State Budget - 22/23 Fiscal Outlook

CBO Gina Murphy-Garrett provided an update on the 22/23 Fiscal Outlook and initial information on the Governor's proposed state budget and how that may affect the district.

[https://go.boarddocs.com/ca/smcsd/Board.nsf/files/CMTUML7C38B7/\\$file/Fiscal-Outlook-for-Schools-and-CC-111622.pdf](https://go.boarddocs.com/ca/smcsd/Board.nsf/files/CMTUML7C38B7/$file/Fiscal-Outlook-for-Schools-and-CC-111622.pdf)

7.04 Measure P Capital Projects Timeline

Jason Cave from Greystone West, provided an update on the Measure P Capital Projects Timeline.

[https://go.boarddocs.com/ca/smcsd/Board.nsf/files/CMTUPX7CF4E1/\\$file/Measure%20P%20Project%20Timeline%20%E2%80%93%20January%2012%202023.pdf](https://go.boarddocs.com/ca/smcsd/Board.nsf/files/CMTUPX7CF4E1/$file/Measure%20P%20Project%20Timeline%20%E2%80%93%20January%2012%202023.pdf)

7.05 California School Dashboard and CAASPP Data Presentation

Dr. Garcia made a presentation on the results of the CAASPP testing - including historical information from before the pandemic and results from comparable school districts in the state. The principals are working on a plan to increase future scores and will be presenting on those plans at the February board meeting.

[https://go.boarddocs.com/ca/smcsd/Board.nsf/files/CMWN2N5D5363/\\$file/Sausalito%20Marin%20City%20School%20District%202022%20Student%20Achievement%20Analysis%20Report%20Board%20Presentation%2011223%20.pdf](https://go.boarddocs.com/ca/smcsd/Board.nsf/files/CMWN2N5D5363/$file/Sausalito%20Marin%20City%20School%20District%202022%20Student%20Achievement%20Analysis%20Report%20Board%20Presentation%2011223%20.pdf)

7.06 Draft 23-24 School Calendar

Dr. Garcia presented the preliminary school calendar as tentatively agreed to in union discussions with the teachers.

[https://go.boarddocs.com/ca/smcsd/Board.nsf/files/CMTTHC776D9C/\\$file/Option%20A%20SMCSD%2023-24%20Calendar..pdf](https://go.boarddocs.com/ca/smcsd/Board.nsf/files/CMTTHC776D9C/$file/Option%20A%20SMCSD%2023-24%20Calendar..pdf)

7.07 Horizon Community School BiMonthly Update on St. Andrews Facility Development

Moved to discuss with Action Items

8. CONSENT AGENDA

8.01 Payments and Warrants Batches:21,22,23

8.02 Minutes of the 12/15/22 Board Meeting

8.03 Field Trip Requests

8.04 Bond Oversight Committee Application – Yasmine McGrane

8.05 Measure P Bond Summary

8.06 ASES Grant Renewal and Expansion Applications

8.08 Approval of Consent Items

M/S/C Walters/Bennett

Ayes: Hough, Bennett, Maunder, Tiziani, Walters

9. ACTION ITEMS

9.01 The following resolution was approved: #23-07-A RESOLUTION OF THE BOARD OF TRUSTEES OF THE SAUSALITO MARIN CITY SCHOOL DISTRICT, MARIN COUNTY, CALIFORNIA, AUTHORIZING THE ISSUANCE OF SAUSALITO MARIN CITY SCHOOL DISTRICT (MARIN COUNTY, CALIFORNIA) ELECTION OF 2020 GENERAL OBLIGATION BONDS, SERIES B, AND ACTIONS RELATED THERETO

[https://go.boarddocs.com/ca/smcsd/Board.nsf/files/CMU22Z002440/\\$file/District%20Resolution%2023-](https://go.boarddocs.com/ca/smcsd/Board.nsf/files/CMU22Z002440/$file/District%20Resolution%2023-07%20%5BSausalito%20Marin%20City%20SD%20(Election%20of%202020%20GO%20Bonds%2C%20Series%20B)%5D%2C%204877-2260-0762_2.docx)

[07%20%5BSausalito%20Marin%20City%20SD%20\(Election%20of%202020%20GO%20Bonds%2C%20Series%20B\)%5D%2C%204877-2260-0762_2.docx](https://go.boarddocs.com/ca/smcsd/Board.nsf/files/CMU22Z002440/$file/District%20Resolution%2023-07%20%5BSausalito%20Marin%20City%20SD%20(Election%20of%202020%20GO%20Bonds%2C%20Series%20B)%5D%2C%204877-2260-0762_2.docx)

Approved unanimously. Recording not available.

In order to provide sufficient time for discussion, a motion was made to table the following items were tabled for consideration at a future special board meeting:

7.07 Horizons Community School Update

8.07 Sausalito Marin City School District CCTR RFP/RFQ

9.02 Consider Approval of Resolution #23-08 to re-establish a Minimum Financial Reserve of 17%

9.03 Consider Approval of SMCS D and Horizon Community School CSPP MOU

9.04 Consider Approval of SMCS D and Liz Burns Consulting MOU

M/S/C Bennett/Maunder

Ayes: Hough/Bennett/Maunder/Tiziani/Walters

10. ADJOURNMENT

10.1 Special Meeting – SPECIAL MEETING OF THE BOARD OF TRUSTEES January 23, 2023 at 5:00 p.m.

10.03 Adjourn Meeting

M/s/c Maunder/Bennett

Ayes: Hough, Bennett, Maunder, Tiziani, Walters

Board Approved: May 9, 2023